

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A Meeting of the Council will be held at Witheridge Parish Hall on **Thursday 3rd March 2022 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

23/02/22

* Cllrs: Harvey (Chairman)
Dorow
Goodwin
Martin
Northam

Searles
Smith
Wells
Yabsley
Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- 01363 460046, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.

A printed copy of the latest minutes following the posting of this notice will be available to read during coffee mornings at the Rest A While Day Centre.

AGENDA

1. Public Session (maximum 3 mins per subject overall max. 15 minutes).
2. To Approve Apologies for Absence.
3. To note no public request to fill the current cllr vacancy by election and the requirement to now co-opt. <https://www.middevonparish.co.uk/witheridge/being-a-councillor/>
4. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-
 - 4.1. Police update - <https://www.police.uk/devon-and-cornwall/DEV.4108/> .
 - 4.2. District and County.
5. Minutes.
 - 5.1. 03/02/22. To sign if approved, minutes of the Council.
 - 5.2. Public access to minutes and other council documents.
6. To consider Code of Conduct Matters:-
 - 6.1. Written councillor dispensation requests arising.
 - 6.2. Declarations of Interests not declared in the Register of Interests.
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
7. To consider the following Planning Matters.
 - 7.1. Planning applications received following agenda publication.
 - 7.2. Enforcement Issues Arising.
 - 7.2.1. Case Nos. 11250 and 41527 – Cannington Road Open Space Maintenance.
 - 7.2.2. Willow Rise Open Space for transfer to parish council.
 - 7.3. Willow Rise Section 106 Highways requirements update.
8. To consider the following Finance & Policy matters:-
 - 8.1. Finance update circulated to councillors' for review.
 - 8.2. Sanction payment schedule appended & instruct signatories.

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9. To consider the following Property/Environment matters:-

9.1. Highways, Drainage & Public Rights of Ways Issues.

<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

9.2. Playgrounds.

9.2.1. Inspection Report (1258226-417194 24/01/2022).

9.2.2. Parish Hall Playground – replacement swings order update.

9.2.3. Adventure Playground – refurbishment Tender document approval.

9.2.4. Youth Shelter Cleaning.

9.3. Office.

9.3.1. Tenancy Vacancy – Consideration of clauses 18.2.10 18.2.3.2.

9.3.2. Tenancy available from 19/04/2022.

9.4. Parish Clock.

9.4.1. Quote to repair current fault “Time-side” automatic winding (Report ref: Quote 2).

9.4.2. Quote to overhaul clock face horizontal connecting rods and bevel gears (Report ref: Quote 1).

9.4.3. Quote to replace current automatic winding system of the complete movement to include works in respect of 8.4.1 (Report ref: Quote 3).

9.5. Licensing the Triangle at the junction of B3137/B3042 update.

9.6. Village Litter Picking Coordinator/1st Aider appointment.

10. Correspondence / Consultations Received for consideration:-

10.1. Mid Devon Local Plan Reg. 18 Issues Consultation.

11. Dates of Next meetings recommended:-

11.1. Parish Council - 17/03/22 – Recommend cancel.

11.2. Annual Parish Meeting - 07/04/22 – 19:00 prior to Parish Council.

11.3. Parish Council - 07/04/22 – Agenda deadline 25/03/22.

11.4. Agenda Items for consideration by the next meeting.**PART II**

12. 2021/22 Clerk Pay Review.

Payment Schedule

Item	Payee	Purpose	£
8.2.1.	Wicksteed Leisure Ltd (£672.00)	Inspection 26/10/20 0409425/811985	170.40
8.2.2.		Inspection 28/04/21 1253475/816810	206.40
8.2.3.		Inspection+FLZ Dip Bar plaque 24/01/22 1258226/816757	295.20
8.2.4.	South West Water Business	12/11/21-02/02/22	100.92
8.2.5.	S Sandland	Toilet Management & Cleaning Contract	300.00
8.2.6.	iNet Telecoms Ltd	Voip Tel No 09/02/22 *8658	3.60
8.2.7.	Staff Salaries & Expenses		TBC
To Ratify:-			
8.2.8.	North Devon Council	Dog Waste Bin Servicing 10/21-12/21 *883	218.40
8.2.9.	Cruwys Morchard Parish Hall	Jan 20 th PC Meeting	36.00
8.2.10.	Dart Electrics Ltd	21/22 Christmas Lights 6621	288.00
8.2.11.	S Sandland	Toilet Management & Cleaning Contract - Jan	300.00
8.2.12.	J Harvey	Chairmans Allowance – working lunch	37.00