

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 7th April 2022 19:30**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

30/03/22

* Cllrs: Harvey (Chairman)
Dorow
Goodwin
Martin
Northam

Searles
Smith
Wells
Yabsley
Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- 01363 460046, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment by cheque payable to Witheridge Parish Council the clerk can provide documents by post.

A printed copy of the latest minutes following the posting of this notice will be available to read during coffee mornings at the Rest A While Day Centre.

AGENDA

1. Public Session (maximum 3 mins per subject overall max. 15 minutes).
2. To Approve Apologies for Absence.
3. To consider any application(s) for co-option.
4. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to the clerk to circulate to councillors prior to the meeting):-
 - 4.1. Police update - <https://www.police.uk/devon-and-cornwall/DEV.4108/> .
 - 4.2. District and County.
5. Minutes.
 - 5.1. **03/03/22**. To sign if approved, minutes of the Council.
6. To consider Code of Conduct Matters:-
 - 6.1. Written councillor dispensation requests arising.
 - 6.2. Declarations of Interests not declared in the Register of Interests.
(Members should leave for any item where they have a Pecuniary or Prejudicial Interest).
7. To consider the following Planning Matters.
 - 7.1. Planning list (appended).
 - 7.2. Planning applications received following agenda publication.
 - 7.3. Enforcement Issues Arising.
 - 7.4. Willow Rise Section 106 Highways requirements update 25/03/22.
 - 7.5. NDC - North Devon and Torridge Housing and Economic Land Availability Assessment consultation.
8. To consider the following Finance & Policy matters:-
 - 8.1. Finance update circulated to councillors' for review.
 - 8.2. Sanction payment schedule appended & instruct signatories.
 - 8.3. Adoption new Model Code of Conduct and consider NDC Training requirements.

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- 8.4. Financial Year Ending 31/03/22:-
- 8.4.1. P K F Littlejohn – External Audit Requirements.
 - 8.4.2. LCAS – Internal Audit Requirements.
 - 8.4.3. Peninsula Pensions – End of Year Return Requirements.
 - 8.4.4. Parish Hall – Grounds Maintenance Re-Charge.
- 8.5. Approve National Salary Award 2021/22 – 1.75% and Living Wage increases.
9. To consider the following Property/Environment matters:-
- 9.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 9.2. Parish Clock – To note works in respect of minute reference 220303/9.4.1 approved under The Faculty Jurisdiction (Amendment) Rules 2019 List A Table 1 Matter A4.
10. Correspondence / Consultations Received for consideration:-
- 10.1. South West Heritage Trust - Donation thanks.
 - 10.2. Mid Devon Mobility – Donation thanks.
 - 10.3. Resident enquiry cost of providing minutes & confirmation costs to provide 2021/22 Christmas Tree in the Square.
11. Dates of Next meetings recommended:-
- 11.1. Parish Council – 05/05/22 – agenda deadline noon 22/04/22.
 - 11.2. Agenda Items for consideration by the next meeting.

Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
74879	Residential development of 155 dwellings and associated infrastructure (Phase 2) at Land south of Broomhouse Park and west of Willow Rise Witheridge Tiverton Devon Grid Ref: 280364; 113978
74003	Erection of a replacement dwelling and removal of caravan at Caravan East Betham Witheridge Tiverton Devon EX16 8QE
74970	Part retrospective application for extensions and alterations to dwelling at West Yeo Moor Farm Witheridge Tiverton Devon EX16 8QA Grid Ref: 278961; 116479
74971	Listed Building consent for part retrospective application for extensions and alterations to dwelling at West Yeo Moor Farm Witheridge Tiverton Devon EX16 8QA
74972	Partial demolition and change of use to form dwelling including reroofing, recladding, drainage and minor alteration at West Yeo Moor Farm Witheridge Tiverton Devon EX16 8QA Grid Ref: 279016; 116460
74994	Listed Building consent for partial demolition and change of use to form dwelling including reroofing, recladding, drainage and minor alteration at West Yeo Moor Farm Witheridge Tiverton Devon EX16 8QA Grid Ref: 279017; 116460

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Payment Schedule

Item	Payee	Purpose	£
8.2.1.	Hoopers Services (SW) Ltd	Grounds Maintenance – supply and install new dog waste bin (path from Willow Rise to Butts Close) and replacement lid (bin sited on path between Broomhouse Park and Drayford Lane)	1001.12
8.2.2.	UK Debt Management Office	½ yr PWLB repayment	1173.51
8.2.3.	EDF Energy Customers Ltd	Electricity Supply & Charges to 25/02/22 36573	524.17
8.2.4.	North Devon District Council	Non-domestic Rates – Public Toilet Storeroom	264.47
8.2.5.	Dart electric Ltd	Diagnose electrical cistern flush issue, supply and fit new flush sensor	309.42
8.2.6.	Devon Association of Local Councils	Annual membership renewal to include NALC affiliation	354.96
8.2.7.			
8.2.8.	S Sandland	Toilet Management & Cleaning Contract	300.00
8.2.9.	Cllr S Smith	Parking & Mileage attendance Cllr Advocate Volunteer Seminar Bodmin – 124 miles	58.20
8.2.10.	Tesco	1 no. Book of 12 1 st Class Stamps	10.20
8.2.11.	iNet Telecoms	Council Landline	3.60
8.2.12.	Staff Salaries & Expenses		TBC